## **Supported Local Core WebEOC Boards**

## OEM Policies and Procedures Board

Incident Independent Based

**Description:** This board documents and tracks the Office of Emergency Management's (OEM) policies and procedures.

**Views:** This board provides two list views: one for accessing and adding information and the other for read only access.

**List View** - This view lists the documents by name with the associated section category, policy number and effective date. (The view only list does not include the ability to create a new record or make edits.)

Training - 2018	LDN OEM Policies and Procedures			Actions
+ New Record	Q	Search	Clear Search 🕐	Filter By Section
Section	Policy #	Policy Name	Effective Date	Action
Special Events	1	A policy	01/08/2018	QDetails @Edit
Administrative	2.1	Test	01/11/2018	QDetails CEdit
Introduction	1.1	Test	01/11/2018	QDetails CEdit
Planning	3.5	Emergency Plans Review	03/01/2018	QDetails CEdit
Operational	5.1A	Testing - Operational	01/11/2018	QDetails @Edit
Operational	3.4	This is the Title	11/30/2018	QDetails @Edit

## **Default Features:**

- Data displayed in reverse chronological order from when last saved (latest information on top)
- New record creation by clicking the "New Record" button
- Record editing through the "Edit" link
- "Details" link to view the associated document record in a non-editable format
- Color coded section fields to further identify the documents related section
- Print to PDF functionality from the Actions dropdown
- Filtering by the Section field by selecting the desired section
- Search capability on the Section, Policy #, and Policy Name fields

Variation: None

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Input (Edit) View – This view is where document information is created and modified.				
Enter Record Data:				
Section	Introduction 💌			
Policy #:	1.1			
Policy Title:	Test			
Effective Date:	01/11/2018 Current Date/Time			
Attachment	Browse			
<ul> <li>Date/Time picker code to facilitate proper date format</li> <li>"Current Date/Time" button to quickly supply the date field</li> <li>"Browse" button to facilitate attaching a document</li> </ul> Variation: None Details View—This view enables the review of the document information and access to				
the identified a	attachment.			
Record Details				
Section:	Administrative			
Policy #:	2.1			
Policy Name:	Test			
Effective Date:	01/11/2018			
Attachment:				
-	turn" link to close the window and return to the list view pr-coded section to further identify the section			

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